

Winter Sports Mtg.

Thursday, Nov. 11th
7:30 pm

NATRONA COUNTY HIGH SCHOOL

BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 11/2/21 Date(s) of Building Use: Thursday, Nov 11th

Time(s) of Building Use: 6:30 setup? Time(s) of Activity: 7:30 pm

Group or Organization Using Building: Auditorium - Winter Sports

Reason for Building Use:

Meeting(s) ☒ Banquet ☐ Dance ☐ Practice(s) ☐ Game(s) ☐ Music Production ☐

Theatre Production ☐ Fundraising Activity ☐ Voting Poll ☐ Registration ☐

Rehearsal(s) ☐ Reunion ☐ Training/Prof. Dev ☐

Other ☐

Requested Area(s):

Cafeteria (East) ☐ (West) ☐ Auditorium ☐ Band Room ☐ Library ☐ Staff Center ☐

Main Gym ☐ Auxiliary Gym ☐ Wrestling Room ☐ Weight Room ☐ Fitness Center ☐

Locker Room(s) ☐ Gym Lobby ☐ Pool ☐ Stadium ☐ Track ☐ Classroom(s) ☐ / ☐ / ☐

Other ☐

Does Facility need to be opened? ☒ Yes ☐ No Time ☐ AM-PM

Does Facility need to be locked after use? ☒ Yes ☐ No Time ☐ AM-PM

Is this function open to the Public? ☒ Yes ☐ No

Will Admission be charged? Yes ☐ No ☒ Amount \$ ☐

How many people will be in attendance? Less than 50 ☐ Less than 100 ☒ More than 100 ☐

Will food or beverages be: (Sold) ☐ (Provided) ☐ at this activity? Yes ☐ No ☒

General Equipment needed:

Microphone(s) # ☒ Podium ☒ Tables # ☐ Chairs # ☐ DVD Player ☐ TV ☐ Projector ☐

Screen ☒ Projector ☒

Is special lighting and sound necessary for this function? Yes ☐ No ☒

List person(s) who will be in charge of this activity: Spencer Cantrell

Address ☐ City ☐ State ☐ Zip ☐ Telephone Number ☐

Approval ☐ Date ☐ Denial ☐ Date ☐