

Wed 11/11 - Softball open gym
Wed 11/18

Monday + Wed
- each week -

NATRONA COUNTY HIGH SCHOOL

BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 10/27/20 Date(s) of Building Use: 11/2 - 12/16
Time(s) of Building Use: 3:30 - 5:00 Time(s) of Activity: 3:45 - 5:00

Group or Organization Using Building: Boys & Girls Track & Field

Reason for Building Use:

Meeting(s)___ Banquet___ Dance___ Practice(s) Game(s)___ Music Production___
Theatre Production___ Fundraising Activity___ Voting Poll___ Registration___
Rehearsal(s)___ Reunion___ Training/Prof. Dev___
Other_____

Requested Area(s):

Cafeteria (East)___ (West)___ Auditorium___ Band Room___ Library___ Staff Center___
Main Gym___ MACC Auxiliary Gym Wrestling Room___ Weight Room x? Fitness Center x
Locker Room(s)___ Gym Lobby___ Pool___ Stadium___ Track___ Classroom(s) 1 1
Other_____

Does Facility need to be opened? Yes No Time _____ AM-PM

Does Facility need to be locked after use? Yes No Time _____ AM-PM

Is this function open to the Public? Yes No

Will Admission be charged? Yes No Amount \$ _____

How many people will be in attendance? Less than 50 Less than 100___ More than 100___

Will food or beverages be: (Sold)___ (Provided)___ at this activity? Yes___ No

General Equipment needed:

Microphone(s) # ___ Podium___ Tables # ___ Chairs # ___ DVD Player___ TV___ Projector___
Screen___ Projector___

Is special lighting and sound necessary for this function? Yes___ No

List person(s) who will be in charge of this activity: Brent Jurgensen Jordan Washington
Tom Rowley

930 S. Elm Casper WY 82601 307-277-0964
Address City State Zip Telephone Number

Approval _____ Date _____ Denial _____ Date _____