

NATRONA COUNTY HIGH SCHOOL

BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 5/24/21 Date(s) of Building Use: 6/10/21 Thursday
Time(s) of Building Use: 1:30 - 3:24 Time(s) of Activity: 1:55 - 3:24

Group or Organization Using Building: Student Council

Reason for Building Use:

Meeting(s)___ Banquet___ Dance X Practice(s)___ Game(s) X Music Production___
Theatre Production___ Fundraising Activity___ Voting Poll___ Registration___
Rehearsal(s)___ Reunion___ Training/Prof. Dev___
Other___

Requested Area(s):

Cafeteria (East)___ (West)___ Auditorium___ Band Room___ Library___ Staff Center___
Main Gym___ Auxiliary Gym___ Wrestling Room___ Weight Room___ Fitness Center___
Locker Room(s)___ Gym Lobby___ Pool___ Stadium___ Track___ Classroom(s) / /
Other: "Mustang Hall" North lot

Does Facility need to be opened? Yes No Time___ AM-PM

Does Facility need to be locked after use? Yes No Time___ AM-PM

Is this function open to the Public? Yes No - Seniors allowed

Will Admission be charged? Yes No Amount \$___

How many people will be in attendance? Less than 50___ Less than 100___ More than 100 X

Will food or beverages be: (Sold) X (Provided)___ at this activity? Yes X No___

General Equipment needed:

Microphone(s) #___ Podium___ Tables # 20? Chairs # 80? DVD Player___ TV___ Projector___
Screen___ Projector___

Is special lighting and sound necessary for this function? Yes___ No X

List person(s) who will be in charge of this activity: Daniel Ramsey Mr. Kopp
Jackie Brand

930 S. Elm Casper WY 82601 Id.
Address City State Zip Telephone Number

Approval___ Date___ Denial___ Date___