

Judge
Training
for the
Public

Tuesday + Thursday Jan. 24 & 26
Mustang Classic 6-8 - Library only
NATRONA COUNTY HIGH SCHOOL

BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 7/29/16 Date(s) of Building Use: Jan. 27, 28
Time(s) of Building Use: 3:30 p.m. on Jan. Time(s) of Activity: 6 am - 8 p.m.

Jan. 29 3:30 - 11:00 p.m. Jan. 28
Friday Saturday
Group or Organization Using Building: Mustang Classic Speech Meet
Reason for Building Use: Library will be used on Tues/Thurs. night
6-8 p.m. Jan 24 Jan 26

20 Rectangle
Tables
150 Chairs

Meeting(s) _____ Banquet _____ Dance _____ Practice(s) _____ Game(s) _____ Music Production _____
Theatre Production _____ Fundraising Activity _____ Voting Poll _____ Registration _____
Rehearsal(s) _____ Reunion _____ Training/Prof. Dev _____
Other Speech + Debate Meet - Tournament

Requested Area(s): yes - Whole Commons

Cafeteria (East) _____ (West) _____ Auditorium X Band Room X Library X Staff Center yes

Main Gym _____ Auxiliary Gym _____ Wrestling Room _____ Weight Room _____ Fitness Center _____

Locker Room(s) _____ Gym Lobby _____ Pool _____ Stadium _____ Track _____ Classroom(s) MAC

Other Mac Classrooms + Classrooms in the new building

Does Facility need to be opened? Yes No

Time Jan 28 6 am AM/PM

Does Facility need to be locked after use? Yes No

Time Jan 27 11 pm AM/PM

Is this function open to the Public? Yes No

Jan 28 8 pm

Will Admission be charged? Yes No

Amount \$ _____

How many people will be in attendance? Less than 50 _____ Less than 100 _____ More than 100 X

Will food or beverages be: (Sold) (Provided) at this activity? Yes X No _____

General Equipment needed:

Microphone(s) # _____ Podium _____ Tables # _____ Chairs # _____ DVD Player _____ TV _____ Projector _____

Screen _____ Projector _____

Is special lighting and sound necessary for this function? Yes X No _____ - only in the auditorium

List person(s) who will be in charge of this activity: Mary Hoard during Awards

NC HS Teacher Casper, WY 82604 307-259-8745
Address City State Zip Telephone Number

Approval

Date

Denial

Date