

NATRONA COUNTY HIGH SCHOOL

BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 1/29/19 Date(s) of Building Use: May 8th 2019 (Wed)

Time(s) of Building Use: 3:30-5:45pm Time(s) of Activity: 4-5:30

Group or Organization Using Building: NC Dance Team

Reason for Building Use:

Meeting(s)___ Banquet___ Dance___ Practice(s)___ Game(s)___ Music Production___
Theatre Production___ Fundraising Activity___ Voting Poll___ Registration___
Rehearsal(s)___ Reunion___ Training/Prof. Dev___
Other Try-out for 2019-2020 team

Requested Area(s):

Cafeteria (East)___ (West)___ Auditorium___ Band Room___ Library___ Staff Center___
Main Gym X Auxiliary Gym___ Wrestling Room___ Weight Room___ Fitness Center___
Locker Room(s)___ Gym Lobby___ Pool___ Stadium___ Track___ Classroom(s) / / /
Other _____

Does Facility need to be opened? Yes No Time 3:30 AM PM

Does Facility need to be locked after use? Yes No Time 6pm AM PM

Is this function open to the Public? Yes No

Will Admission be charged? Yes No Amount \$ _____

How many people will be in attendance? Less than 50 X Less than 100___ More than 100___

Will food or beverages be: (Sold)___ (Provided)___ at this activity? Yes___ No___

General Equipment needed:

Microphone(s) # _____ Podium___ Tables # _____ Chairs # _____ DVD Player___ TV___ Projector___
Screen___ Projector___

Is special lighting and sound necessary for this function? Yes___ No X

List person(s) who will be in charge of this activity: AJ Campbell- Head Dance Coach 307-258-5341 AJC

Address _____ City _____ State _____ Zip _____ Telephone Number _____

Approval _____ Date _____ Denial _____ Date _____