

Sat, Sept 19th

3:30-5:30pm

Friday, Oct 9th

6:30-9:00pm

Sat, Oct 10th

1:00-6:30

pm

NATRONA COUNTY HIGH SCHOOL

BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 9/14/20

Date(s) of Building Use: 9/19/20, 9/26/20, 10/9/20, 10/10/20,

Time(s) of Building Use: 15 min before and after requested time below Time(s) of Activity: _____

9/19/20 3:30-5pm, 9/26/20 1-4pm, 10/9/20 6:30-9pm, 10/10/20 1-6:30pm

Group or Organization Using Building: NCDT

Reason for Building Use:

Meeting(s) _____ Banquet _____ Dance _____ Practice(s) _____ Game(s) _____ Music Production _____

Theatre Production _____ Fundraising Activity _____ Voting Poll _____ Registration _____

Rehearsal(s) _____ Reunion _____ Training/Prof. Dev _____

Other Practice

Requested Area(s):

Cafeteria (East) _____ (West) _____ Auditorium _____ Band Room _____ Library _____ Staff Center _____

Main Gym _____ Auxiliary Gym _____ Wrestling Room _____ Weight Room _____ Fitness Center _____

Locker Room(s) _____ Gym Lobby _____ Pool _____ Stadium _____ Track _____ Classroom(s) / / /

Other MAC Court

Does Facility need to be opened?

Yes ☒ No

Time _____ AM-PM

Does Facility need to be locked after use?

Yes ☒ No

Time _____ AM-PM

Is this function open to the Public?

Yes ☒ No

Will Admission be charged?

Yes ☒ No

Amount \$ _____

How many people will be in attendance? Less than 50 ☒ Less than 100 _____ More than 100 _____

Will food or beverages be:

(Sold) _____ (Provided) _____ at this activity?

Yes ☒ No

General Equipment needed:

Microphone(s) # _____ Podium _____ Tables # _____ Chairs # _____ DVD Player _____ TV _____ Projector _____

Screen _____ Projector _____

Is special lighting and sound necessary for this function? Yes _____ No ☒

List person(s) who will be in charge of this activity: AJ Campbell- Head Dance Coach 307-258-5341

Address

City

State

Zip

Telephone Number

Approval

Date

Denial

Date