

(VB Practice prior to school -
9-11 + 1-3)

NATRONA COUNTY HIGH SCHOOL

BUILDING USE REQUEST FORM

Wrestling room
Mon-Fri
8/12 - 8/29
3:00 - 5:00
6:00 - 7:15 am
Wood mac
Mon-Thurs

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 8-2-19 Date(s) of Building Use: Mon-Thurs
Time(s) of Building Use: _____ Time(s) of Activity: 9/3-11/21
6:00-7:15 am

Group or Organization Using Building: NCHS Cheer

Reason for Building Use:

- Meeting(s) _____ Banquet _____ Dance _____ Practice(s) Game(s) _____ Music Production _____
Theatre Production _____ Fundraising Activity _____ Voting Poll _____ Registration _____
Rehearsal(s) _____ Reunion _____ Training/Prof. Dev _____
Other _____

Requested Area(s):

- Cafeteria (East) _____ (West) _____ Auditorium _____ Band Room _____ Library _____ Staff Center _____
Main Gym _____ Auxiliary Gym _____ Wrestling Room Weight Room _____ Fitness Center _____
Locker Room(s) _____ Gym Lobby _____ Pool _____ Stadium _____ Track _____ Classroom(s) _____
Other _____

M-Fri 3:00-5:00
8/12-8/29
Mac Wood Court
9/3-11/21
6:00-7:15 AM

Does Facility need to be opened? Yes No Time _____ AM-PM

Does Facility need to be locked after use? Yes No Time _____ AM-PM

Is this function open to the Public? Yes No

Will Admission be charged? Yes No Amount \$ _____

How many people will be in attendance? Less than 50 Less than 100 _____ More than 100 _____

Will food or beverages be: (Sold) _____ (Provided) _____ at this activity? Yes _____ No _____

General Equipment needed:

Microphone(s) # _____ Podium _____ Tables # _____ Chairs # _____ DVD Player _____ TV _____ Projector _____
Screen _____ Projector _____

Is special lighting and sound necessary for this function? Yes _____ No

List person(s) who will be in charge of this activity: Christina Baker

Address _____ City _____ State _____ Zip _____ Telephone Number 307-247-1074

Approval _____ Date _____ Denial _____ Date _____