

no conflicts

# NATRONA COUNTY HIGH SCHOOL

## BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: July 20, 2018 Date(s) of Building Use: Aug 13-17, 20-23, 27-30

Time(s) of Building Use: -3-5 pm Time(s) of Activity: 3:00 - 5:00 pm

Group or Organization Using Building: NCHS Cheerleaders

### Reason for Building Use:

Meeting(s)  Banquet  Dance  Practice(s)  Game(s)  Music Production   
Theatre Production  Fundraising Activity  Voting Poll  Registration   
Rehearsal(s)  Reunion  Training/Prof. Dev   
Other  \_\_\_\_\_

### Requested Area(s):

Cafeteria (East)  (West)  Auditorium  Band Room  Library  Staff Center   
Main Gym  Auxiliary Gym  Wrestling Room  Weight Room  Fitness Center   
Locker Room(s)  Gym Lobby  Pool  Stadium  Track  Classroom(s)  / \_\_\_\_\_  
/ \_\_\_\_\_ Other \_\_\_\_\_

Does Facility need to be opened? Yes  No  Time 6 pm AM-PM  
Does Facility need to be locked after use? Yes  No  Time \_\_\_\_\_ AM-PM  
Is this function open to the Public? Yes  No   
Will Admission be charged? Yes  No  Amount \$ \_\_\_\_\_  
How many people will be in attendance? Less than 50  Less than 100  More than 100   
Will food or beverages be: (Sold)  (Provided)  at this activity? Yes  No

### General Equipment needed:

Microphone(s) # \_\_\_\_\_ Podium \_\_\_\_\_ Tables # \_\_\_\_\_ Chairs # \_\_\_\_\_ DVD Player  TV  Projector \_\_\_\_\_  
Screen \_\_\_\_\_ Projector \_\_\_\_\_

Is special lighting and sound necessary for this function? Yes  No

List person(s) who will be in charge of this activity: Christina Baker

\_\_\_\_\_  
**1074** \_\_\_\_\_ **307-247-**  
Address City State Zip Telephone Number