

Every other Tuesday: Jan 4<sup>th</sup>, Jan 18<sup>th</sup>, Feb 1<sup>st</sup>, Feb 15<sup>th</sup>,  
March 1<sup>st</sup>, March 15<sup>th</sup>, April 12<sup>th</sup>,  
April 26<sup>th</sup>, May 10<sup>th</sup>, May 24<sup>th</sup>

# NATRONA COUNTY HIGH SCHOOL

## BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 11/30/21 Date(s) of Building Use: Every other Tues - starting Jan 4<sup>th</sup>  
Time(s) of Building Use: same Time(s) of Activity: 11:15-1:30

Group or Organization Using Building: Air National Guard

Reason for Building Use:

Info Table  
Meeting(s) ☐ Banquet ☐ Dance ☐ Practice(s) ☐ Game(s) ☐ Music Production ☐  
Theatre Production ☐ Fundraising Activity ☐ Voting Poll ☐ Registration ☐  
Rehearsal(s) ☐ Reunion ☐ Training/Prof. Dev ☐  
Other ☐

Requested Area(s):

Commons  
Cafeteria (East) ☐ (West) ☐ Auditorium ☐ Band Room ☐ Library ☐ Staff Center ☐  
Main Gym ☐ Auxiliary Gym ☐ Wrestling Room ☐ Weight Room ☐ Fitness Center ☐  
Locker Room(s) ☐ Gym Lobby ☐ Pool ☐ Stadium ☐ Track ☐ Classroom(s) ☐ / ☐ / ☐  
Other ☐

Does Facility need to be opened? Yes ☐ No ☒ Time ☐ AM-PM

Does Facility need to be locked after use? Yes ☐ No ☒ Time ☐ AM-PM

Is this function open to the Public? Yes ☐ No ☒

Will Admission be charged? Yes ☐ No ☒ Amount \$ ☐

How many people will be in attendance? Less than 50 ☒ Less than 100 ☐ More than 100 ☐

Will food or beverages be: (Sold) ☐ (Provided) ☒ at this activity? Yes ☐ No ☒

General Equipment needed:

Microphone(s) # ☐ Podium ☐ Tables # 1 Chairs # 2 DVD Player ☐ TV ☐ Projector ☐  
Screen ☐ Projector ☐

Is special lighting and sound necessary for this function? Yes ☐ No ☒

List person(s) who will be in charge of this activity: Kelly Kalnowski (career center)

Address ☐ City ☐ State ☐ Zip ☐ Telephone Number ☐

Approval ☐ Date ☐ Denial ☐ Date ☐

Jonathan - AN6