

Friday 10/13
Thurs 10/19, Friday 10/20

NATRONA COUNTY HIGH SCHOOL

BUILDING USE REQUEST FORM

Outside Groups: Please check in at the office upon your arrival (during school hours)

Date of Request: 10/11/17 Date(s) of Building Use: 10/13, 19, 20/ 2017

Time(s) of Building Use: 7:15-7:45 Time(s) of Activity: 7:15-7:45

Group or Organization Using Building: NCHS Dance TEam

MAC - 6:15 - 7:15
FB FIELD - 7:15 - 7:45

Reason for Building Use:

Meeting(s)___ Banquet___ Dance___ Practice(s) Game(s)___ Music Production___
Theatre Production___ Fundraising Activity___ Voting Poll___ Registration___
Rehearsal(s)___ Reunion___ Training/Prof. Dev___
Other___

Requested Area(s):

MAC → then FB FIELD

Cafeteria (East)___ (West)___ Auditorium___ Band Room___ Library___ Staff Center___
Main Gym___ Auxiliary Gym Wrestling Room___ Weight Room___ Fitness Center___
Locker Room(s)___ Gym Lobby___ Pool___ Stadium___ Track___ Classroom(s) / / /
Other MAC

Does Facility need to be opened? Yes No Time _____ AM-PM

Does Facility need to be locked after use? Yes No Time _____ AM-PM

Is this function open to the Public? Yes No

Will Admission be charged? Yes No Amount \$ _____

How many people will be in attendance? Less than 50 Less than 100___ More than 100___

Will food or beverages be: (Sold)___ (Provided)___ at this activity? Yes___ No

General Equipment needed:

Microphone(s) # ___ Podium___ Tables # ___ Chairs # ___ DVD Player___ TV___ Projector___
Screen___ Projector___

Is special lighting and sound necessary for this function? Yes___ No

List person(s) who will be in charge of this activity: AJ Campbell Dance Team Head Coach

Address _____ City _____ State _____ Zip _____ Telephone Number 307-258-5341

Approval _____ Date _____ Denial _____ Date _____